

MINUTES OF MEETING HELD AT MACLEAN GOLF CLUB

TUESDAY JULY 25TH, 2017

The meeting was opened by President Paul O'Halloran at 1805 hrs

Present : Carmel Rogers, Judy Parkes, Geoff Grayson, Mark Hemmy, Richard Ross, Mick Rogers, Bill McCurtayne, Kim Moore, Paul O'Halloran

Apologies : Nil

Presidents Report :

Paul thanked Geoff Grayson and Bob Harvey along with the Vets committee and all the volunteers for the running and success of this years Vets Week of Golf. He recognised the greens staff for the extra effort in showcasing the course. Paul thanked member Clive McLachlan and Mark Hemmy in their assistance during a difficult situation that arose during the last month.

Minutes of the Previous Meeting :

It was moved by Kim and seconded by Judy that the minutes are a true and accurate recording of the June meeting. Carried.

Matters Arising from the Minutes :

- Mark Andrew's handicap issue has been attended
- Regarding the Sporting Schools grant – one school has booked in to take advantage of the grant
- The sign on Yamba road has gone
- Signs for the cart shed recognising the Maclean Vets and Ladies Golf in hand. This will be placed this month along with the sign from the NSW Government who provided the grant
- The 3% wage increase effective from July 1st has been attended – was checked by auditor prior to applying to the staff wages

Correspondence In :

- Letter from Clarence Valley Council regarding damage to the course during rain event due to spillage from roadwork – they don't accept liability
- Letter and certificate of appreciation from the Westpac Life Saver Rescue Helicopter
- Golf NSW regarding their opposition to the proposal of one governing body for golf in Australia
- Letter from Clarence Valley Council regarding proposed works on Golf Links Road
- Clout and Associates regarding liquidation of Exco Investments
- Letter from Darren Burke asking for golf posters or promotional material – he is a collector
- Letter from Maclean Community Pre-school asking for donation prize for a fundraiser – decided to donate round of golf for 2 people with a cart
- Letter of enquiry about possible work available at golf club from Melinda Fischer
- Letter of resignation from John Wild (green staff)

Correspondence Out :

- Play and Stay Golf Package invoice x 2 to Yamba Golf and Country Club
- Letter of thanks to Yamba Golf and Country Club for supplying drainage pipe when needed
- 8 x letters of welcome with invoices for new members

New Memberships :

Applications for 18 new memberships were received – 15 full memberships, 3 fringe and 1 junior. It was moved by Geoff and seconded by Mark that the memberships be accepted. Carried.

The club welcomes our new members and we look forward to meeting them on the course.

Treasurers Report :

Financial reports were e-mailed to directors by treasurer Carmel Rogers prior to the meeting for their perusal. It was moved by Carmel and seconded by Geoff that the accounts for payment be accepted. Carried.

Captains and Greens Report :

- A pipe blew next to the 7th tee which flooded the 8th fairway on Monday night. This problem has been repaired.
- The Vets Week of Golf – around \$5,500 in green fees were taken. Thanks to the many volunteers who help to reduce the cost of hosting the event – we only required 2 paid staff (bar and pro shop). The tournament generated fantastic external sponsorship.
- The fairway on the 5th continues to be a problem – still very wet despite long period of dry weather. Geoff suggests asking Jeff Craigy to come and assess and offer advice on why this is occurring and how best to tackle the problem.
- John Causley has outlined a watering program for summer and winter that meets the requirements outlined by Clarence Valley Council.
- We received mechanical reports on our old equipment and any necessary minor repairs were attended. The green staff request a new brush cutter – only one in workshop and it is very old – moved by Geoff that a brushcutter be purchased, seconded by Paul. Carried.
- John Causley has suggested that we undertake wire locating for watering system to again meet the watering requirements outlined by CVC – we have some damaged wires and need to locate where the problem is – he hopes to be fully automated by summer. It was agreed by the board that this is needed and John will organise.

House Committee :

- Mick reports that he is still trying to isolate the problem with the roof in the office – he is waiting for external advice from a roofing tradesman
- Mick asks that we follow up on Corbetts coming to fix the drain in front of the womens 14th tee that carries along in front of the 16th green

General Business :

- Regarding our work for the dole green staff member, Mitchell Munroe, whom we have until September 1st. Paul advises that if he is employed by the club thereafter, the club will receive a wage subsidy for the first 6 months of his working year as long as he is employed for 20 or more hours per week. Mitchell also has mechanical experience which has proved to be valuable during his time with us and both John Causley and the greens committee are impressed with his work and attitude. This matter will be discussed further over the next month with Mitchell, John and the greens committee.
- Geoff Grayson will act as supervisor for our apprentice Tyler during John Causley's vacation.
- Regarding the Thistle Bistro – contract completed in March 2017 – Shelly advised Paul that she is not going to renew the contract and wants to be out before Christmas. The club has received a couple of emails from parties enquiring about operating a bistro in the club which Paul will follow up. Kim points out that it is very hard for anyone to make a decent living out of the bistro and that maybe we should consider rent free so that we can supply this service to our members.
- Richard Ross suggests that an option could be to contact existing food business' in Maclean, for example the back shop, to supply food to the club
- Paul advises that the application for the NSW Sports Grant has to be in by August 7th and is specifically for community infrastructure – he feels we would have a better chance of being successful by upgrading our carpark. We have a quote from Corbetts which seems excessive – he will organise another quote.
- Mick reports that our electrician has been contacted a number of times to correct our flood lights – the electrician is busy and hasn't been able to get here – he will investigate contacting another electrician after consultation with Ron Grainger.
- Mark asks if we continue with the Friday night raffles. Some nights minimal people and it is always the same people running it. Paul suggests we hold off making that decision until we know what is happening with the Bistro – if the food is good, the people will come.

As there was no further items for discussion, the meeting was closed by President Paul O'Halloran at 2050hours.

The next meeting will be held at Maclean Golf Club on Tuesday August 22nd, 2017 at 6pm.

MINUTES OF MEETING HELD AT MACLEAN GOLF CLUB

JUNE 20TH, 2017

The meeting was opened by President Paul O'Halloran at 1805hrs

Present : Paul O'Halloran, Judy Parkes, Carmel Rogers, Richard Ross, Mark Hemmy, Mick Rogers, Geoff Grayson, Kim Moore

Apologies : Bill McCurtayne

Presidents Report : Paul advised that despite recent rain events, the club has done well in the past month. Paul thanked John and Judy Parkes for their work on the clubhouse deck, the repairs and painting of the green staff workshop, and their work on the office in the pro shop – from the board and the members of the club, thank you. Paul thanks Geoff Greenwood for his volunteer work on the course and to Mick Rogers for arranging and collecting the new piping for the 8th drain.

Minutes of the Previous Meeting : It was moved by Kim and seconded by Geoff that the minutes are a true and accurate recording of the May 2017 meeting. Carried.

Matters Arising from the Minutes : The bar mats and coasters have been replaced. Mark advises that Ezygo provide a helper spring which triggers an engine stop on braking and stops cart from moving – often required when carts get older.

Correspondence In :

- Letter from Mark Andrew requesting a review of his handicap due to ill-health and prolonged recovery (Geoff will investigate)
- Letter from Clarence Valley Council acknowledging receipt of our request for financial compensation for course damage from their faulty drain
- Email letter from NRDGA notifying the club that Kayne Endean participated in the State Encouragement Shield and requesting a donation toward the trophy that will be awarded to the club

Correspondence Out :

- Letters to the local primary schools advising them of the grant offered by the Australian Government (sporting schools funding program) to foster sport participation at primary school level
- Letter to the NSW Golf Foundation thanking them for the grant they supplied after the rain event with cyclone Debbie
- Letter to the Maclean Vets with cheque for sponsorship of the Week of Golf
- Letters to five new members

Treasurers Report :

Financial reports were supplied to the board prior to the meeting for their perusal. It was moved by Carmel and seconded by Kim that the accounts for payment be accepted. Carried.

Captains and Greens :

- More concreting on the course has been attended, weather permitting
- Member Rick Brenton has offered to help with the determining concrete path positions (as discussed in last months meeting) – he has asked for a map of the course which outlines drainage and irrigation in place. Geoff reports that the map we have is too large for copying on any photocopy machine in the area and he has contacted the course designer the club used. Unfortunately, the designer sold his business and the new owners went into liquidation some time later and the files cant be located at present. The designer will search his files on his return from the USA
- The 8th fairway is still water logged and the drainage issue is a massive problem now and into the future – all ag lines are blocked – Geoff, Mark and Mick have spent days trying to clear them to no avail – the lines are old and of small diameter. Geoff suggests that when the fairway dries out, we may have to consider putting a dish drain onto the fairway which will feed into the rock drain – it is not the most desirable but possibly the only logical solution to this continuing problem.
- The drain travelling across the 1st to the 7th has been cleared and is functioning again
- The Clarence Valley Council has contacted the greens committee regarding watering hours in summer and winter. John Causley has been involved with these discussions and has pointed out some difficulties that their proposal may cause. Paul advises that both Yamba and Iluka greens committees would like to meet with the Maclean greens committee and discuss these restrictions. It was agreed by the board that this would benefit all concerned and should also include the greenkeepers from each club.
- Yamba Golf Club donated a drainage pipe to the club to get us out of trouble. Mick was unable to locate a pipe large enough through local suppliers. Kim will send a letter of thanks.

House Committee :

- Regarding the leaking office roof. The origin of the leak has not been located – Mick believes that it most probably where the flashing meets the skillion office roof. Geoff reports that there is a government grant available (through Golf NSW) for community building projects for new, refurbishing or repair to community infrastructure – a number of golf clubs have taken benefit from this grant. Paul will look into this and make an application. It would be wonderful to move the office altogether and return the space to outdoor deck. Mick Rogers has some drawings he made some time ago on a possible new office location (attached). Some of the grants approved to other golf clubs have been for roofing and flooring.
- Regarding bubblers on the course. To replace the two that are leaking will cost around \$750 – and this is at ‘mates rates’. It was suggested by Judy that the greater majority of players have their own water bottles and that there would be few players who would use the bubblers. It was decided that town water be supplied at the same points but dispersed by a tap rather than a bubbler (a sign will show that it is town water) which will also allow players to refill their bottles

General Business :

- It was decided that while ever the sign remains on Yamba Road, Ross Turner may use a club cart once per week even though he is no longer a financial member. Ross advised the club earlier that he has accepted an offer for the advertising on this sign from the Bowling Club – MGC is unable to match the offer
- Judy and John Parkes are going to create a garden around the septic tank using shallow root plants to disguise it's ugliness

- Division 1 and Division 2 Women's Pennant Teams have won the Southern Division pennant and the play-off with the Northern Division will take place next Monday (June 26th). Judy advises that the women are hiring a bus to the venue and asks that the club contribute to the cost – Mark suggested 50% and the board agreed. Carried.
- Paul produced a sign that came from the NSW Government notifying that our new cart shed extension was a NSW Government funded program which will be displayed on the cart shed external wall.
- Paul would also like another sign made to recognise the Maclean Vets and Maclean Lady Golfers that helped make the extension a reality.
- Paul suggests that we look at raising funds to address the carpark problems during this board's interment. The Maclean Vets may consider assisting with funding. We have a quote coming so that we get an idea of cost involved.
- Paul advises that on July 1st, 2017 there is a 3.3% wage increase
- Mark and Richard brought up the need to clear the drain that runs in front of the women's 14th tee and 16th green – it has been discussed before and a contractor organised but work has yet to commence. The greens committee will follow up.

As there was no further items for discussion, the meeting was closed by President Paul O'Halloran at 2010hrs.

Next meeting will be held at Maclean Golf Club on Tuesday July 18th, 2017 at 6pm

MINUTES OF BOARD MEETING MAY 16TH, 2017

HELD AT MACLEAN GOLF CLUB

The meeting was opened by President Paul O'Halloran at 1805 hours.

Present : Richard Ross, Judy Parkes, Carmel Rogers, Geoff Grayson, Mick Rogers, Bill McCurtayne, Kim Moore, Paul O'Halloran

Leave of Absence : Mark Hemmy

Presidents Report :

Paul opened the meeting thanking our many volunteers for the hours they contribute to the club. He also paid tribute to the staff who undertake measures to save the club money where ever possible. Paul also thanked the directors for maintaining the financial budget – the accountant has provided the half year financial report and we are on target of again producing a profit for the club. Paul reports that the NSW Golf Foundation has provided Maclean Golf Club a \$1,000 donation to compensate for the course damage we experienced during the recent rain event. A big thank you to local painter, Terry Watkins, for painting the cart shed doors at a very cheap cost.

Minutes of the Previous Meeting :

It was moved by Kim and seconded by Judy that the minutes are a true and accurate recording of the April 2017 meeting. Carried.

Matters Arising from the Minutes :

Regarding the servicing of club carts – Ezygo advised that unless the carts are submerged in water over their wheels, full servicing is not required. General maintenance, as is undertaken by Bill McCurtayne, is all that is needed. We have parts in stock to service including park brakes so that we don't have to wait for parts when needed.

Correspondence In :

- NSW Golf Foundation regarding the grant for flood damage
- Maclean Veteran Golfers with request for sponsorship for the upcoming Vets Week of Golf
- A letter from Alan Potterton resigning his membership

Correspondence Out :

- Mr Stephen King, Manager of Harwood Mill with a request for mill mud during their harvest year for our course and gardens
- Letters sent to all sponsors of our Westpac Helicopter Charity Day thanking them for their sponsorship
- Invoices to Saturday golf sponsors
- Letters of welcome to our new members

Memberships : Applications were received for 3 full, 1 full fringe and 1 country memberships. It was moved by Geoff and seconded by Bill that the memberships be accepted. Carried.

The board welcomes Graham Kent, Jeff Newman, Marcus and Elena Roylance, and Kylie Ryan.

Treasures Report :

Reports were supplied to the board members by treasurer Carmel Rogers prior to the meeting for their perusal. It was moved by Carmel and seconded by Kim that the accounts for payment be accepted. Carried.

The report from the accountants for the half year after an accurate stocktake is positive and we have shown trading profit from October 1st, 2016 to March 31st, 2017.

Captains and Greens Report :

Nothing to report

House Committee Report :

- John and Judy Parkes have painted the on-course toilets which look fabulous and have added the clubs thistle for a finishing touch – a huge thank you to you both
- Rick Brenton will check the roof above the office – thank you Rick
- Bar mats need replacing – Paul will ask Rod Smith to request from suppliers
- Coasters need to be checked by Burt on regular basis to ensure that they are fresh and not damaged

General Business :

- Paul asks the board to consider hiring someone who can be on call to supervise concrete pours – we have many helpers but those who have the experience are often unavailable due to work commitments and we have had to refuse a few loads. The board agreed with this suggestion – it would be foolish not to take advantage of every load offered given the scope of pathing the club desires
- Geoff reports that members Don Grumley and Rick Brenton have taken the time to investigate and draw up a plan for optimal path locations and advises that Rick will present the plan to the board at the next meeting. Rick also advises the need for plastic under the form work to stop the concrete setting too quickly (it has often been in the truck for some time and the plastic will keep it moist long enough for it to be laid)
- Judy advises that Geoff Wilkinson of Northern Rivers Junior Golf advises that there is a subsidy available to primary schools in the region to encourage students to learn the game. The subsidy can cover the cost of a bus to transport them to the club, equipment, coaching etc – whatever is required. It will be available to secondary schools for the 2018 scholastic year
- Paul advises that a new lock for the diesel bowser at the greenkeepers shed is required

Re: Strategic Plan

The report received from the facilitator of the discussion at the 2016 AGM was discussed and the suggestions from members are as follows

- Lockers - we agree that we would receive rent for them but the outlay for their purchase is an expense that the club cannot afford at present. Further, as the locker would be on the larger side to accommodate both golf bag and buggy, the problem of space would have to be considered. This will be designated to a long term goal
- Concrete or asphalt at the top entrance to the club (further needed due to damage while building new cart shed). This will be a short term goal
- Upgrading of tees. This is a short term goal and work will be commencing in spring
- Courtesy bus. Again not a cost that the club can entertain at present. Long term goal
- More cart space. This goal has been met
- Maintaining course to encourage more social players. This goal has been met and will continue to be a priority
- Maintaining financial security for the club and it's future. This goal has been met and will continue to be a priority
- Purchasing machinery at different intervals to spread cost. This goal has been met
- Upgrading of cart shed. This goal has been met
- Concrete cart paths. Work is in progress and will remain a priority
- Upgrade of air conditioning in the club house. This is a short term goal and it is hoped it will be met prior to next summer
- Privacy screens for club house toilets. This also is a short term goal and work will be undertaken in the next few months

Further discussion on strategic planning will be discussed prior to the next AGM for presentation to members.

As there were no further items for discussion, the meeting was closed by President Paul O'Halloran at 2025 hours. **The next meeting will be on Tuesday June 20th, 2017 at 6pm at Maclean Golf Club.**